



E.O. Wilson Biodiversity Foundation
Program Manager, Half-Earth Educator Ambassador Program, Education Programs

About the E.O. Wilson Biodiversity Foundation

The E.O. Wilson Biodiversity Foundation's mission is to reimagine the way we care for our planet. We are shaped by the inspiration and guidance of Edward O. Wilson, one of the leading scientists and thought leaders of our time. The Foundation plays a strong leadership role to convene voices, deepen scientific insights, and inspire action to transform the way we care for nature, people, and the planet we share. To learn more about the EOWBF visit www.eowilsonfoundation.org.

About the Half-Earth Project

E.O. Wilson's book, *Half-Earth: Our Planet's Fight for Life*, is a call to protect half the land and sea to manage sufficient habitat to safeguard the bulk of biodiversity and ensure the enduring stability of our planet. The Half-Earth Project was launched to achieve this grand ambition. The Half-Earth Project aims to be an inclusive and best-possible forum for connecting and empowering community insights and science for conservation outcomes and for raising the recognition of the importance of biodiversity to our lives. Partnerships with Esri, Burt's Bees, the Moore Foundation and environmental philanthropists have brought the keystone Half-Earth Project Map to life – identifying places where conservation activities have the best opportunity to protect the most species. To learn more about the Half-Earth Project, visit www.half-earthproject.org.

About the Half-Earth Educator Ambassador Program

The E.O. Wilson Biodiversity Foundation has education at the core of its mission to establish and sustain enduring protection of the biodiversity of our planet, and to inspire a connection with the natural world. Our Half-Earth Educator Ambassador Program is focused on engaging a community of instructors and their students in the goal of better understanding and protecting global biodiversity. We engage learners and teachers through workshops and institutes, and biodiversity-focused educational materials tied to curriculum and standards.

The over-arching mission of the Educator Ambassador program is to transform U.S. education with a foundational shift that recognizes the central importance of the biosphere and biodiversity, and the importance of nature to all of humanity. The Educator Ambassador Program currently has about 1000 members and aims to grow significantly.

Particular areas of focus include:

- Expanding the Ambassador network to reach all US states and territories, in part by forming a core team of lead ambassadors in each region;
- Deepening networks in select states, in part through events and workshops, and;
- Growing a cohort of Master Ambassadors committed to curriculum development and educational network support and development.

The Opportunity

We are seeking an experienced and passionate Program Manager to participate in all aspects of education program development and growth. Reporting to the Vice President of Education, the Program Manager will:

- Work with the Vice President of Education to support, strengthen and grow existing programs, especially the Half-Earth Educator Ambassador Program.
- Engage with the Educator Ambassador network, and broader education community through email, social media, newsletters, and blogposts.
- Develop new programs and strategies in response to assessment of community needs and priority direction from executive management, including a focus on diversity.
- Manage and coordinate the activity of a team of Master Ambassadors in the creation of curriculum materials in an editorial process that includes: formative assessment, research, outlining, writing, field-testing, and publication.
- Support the production of education-focused videochats and other media to complement curricula and various communication channels of the Foundation.
- Contribute to website development, in particular contributing and managing content on the education pages.
- Develop and support partnerships that include professional societies, education-focused organizations, and conservation organizations that strengthen our programs, and extend reach and impact, particularly focused on developing state-wide networks.
- Manage and participate in educational workshops and institutes in person and online.
- Collaborate with Foundation staff, to support and benefit from fund-raising efforts and broader communications and engagement activities.
- Work with the VP of Education and the Foundation team to develop new educational programs and activities in addition to the Educator Ambassador Program.

Minimum Qualifications:

- Bachelor's Degree or higher in education, environmental, or life science
- 5 years applied education and/or program management experience
- Experience using social media, blogposts, newsletters, and other means of shortform communications in an organizational setting.
- Demonstrated long-form writing and editing skills, in particular for curriculum.
- Significant oral presentation experience, in classroom and public settings
- Facility with common software such as Word, Excel, Google tools, and video conferencing and recording tools.
- Ability to acquire new skills quickly to support website development and updates, manage videos, documents, workflow, and communications.

- Experience as an educator or working with educators in an informal or formal educational setting strongly desired.
- Educational background or work experience in conservation, biology, environmental science, digital mapping, or curriculum development strongly desired.

Location

The location of this position is flexible. There is a preference for applicants based in the Washington, DC or Durham, NC regions.

Compensation & Benefits

The salary range for this position is \$60,000 - \$70,000 annually with an anticipated starting salary dependent upon the qualifications and experience of the hired candidate. In addition, the E.O. Wilson Biodiversity Foundation offers an outstanding benefits package that includes:

- 100% of the insurance cost of employee health coverage and 50% of costs for eligible spouse and dependent coverage
- 100% of dental coverage premiums for employee, spouse, and dependents
- Basic Life and AD&D Coverage at no cost to employee
- 403(B) Retirement Savings Plan with discretionary employer contributions
- 10 paid federal holidays
- Vacation, sick, family medical and bereavement leave

How to apply

To apply, please send a resume and letter of interest to:

EducationPM@eowilsonfoundation.org

The E.O. Wilson Biodiversity Foundation is an equal opportunity employer and seeks to engage individuals who bring a diversity of culture, experience, and ideas.

All correspondence will remain confidential.